

Dexter Co-op Paperwork Checklist

- ___ Central Registry Clearance (signed by the State)
- ___ Health Appraisal – Requires a doctor's signature.
- ___ Allergy Action Plan – (if applicable) this requires a doctor's signature, if not applicable please write your child's name and “n/a” at the top. We need a form on file for each child.
- ___ Medication Permission Slip – (if applicable) – doesn't need to be signed by doctor
- ___ Child Information Record (emergency contact form)
- ___ Statement of Criminal Record – return in a sealed envelope, attention: President (one form required for each person who will assist in the classroom, for the president's eyes only)
- ___ Photograph & class list permission slip
- ___ Parent Notification of the Licensing Notebook
- ___ Birth Certificate – NEW students only, for verification, we don't retain a copy.
- ___ Bring a check for May's tuition-please write your child's name and class session in the memo

[click here for current tuition rates](#)

Orientation is a mandatory meeting for all members of the Co-op; at least one parent (or guardian) must attend. We have a lot of information to cover so please do not bring children. Also, please remember we are not licensed to change diapers. All children MUST be fully potty trained.

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